

# CLASS RULES – ARTIST

**A** Always do your BEST! Be on time!

**R** Respect all people, supplies, artworks, personal space, and others' opinions. Be respectful! Listen while others are talking in class.

**T** Take care of all supplies, classroom, & support each other on our artistic journey

**I** Inside voices ALWAYS, Watch for visual cues...

**S** Stay on task – Work from “Duck to Duck”

**T** Turn mistakes into MASTERPIECES

THE ASU PREP WAY  
**BESMART – BEKIND – WORKHARD**

## CLASS TIME

Be in the class, in your assigned seat, with appropriate class materials, when class starts.



## HALL PASS POLICY

Mrs. Green's Hall Pass - Bathroom Pass

**\*No students leave my classroom during the first or last 10 minutes of class.**

All students must be in the classroom during this time unless requested by the office or another teacher.

All students must get permission before leaving the classroom during class - for any reason.

## CELL PHONE POLICY

**(INCLUDES ALL ELECTRONIC DEVICES & COMPUTERS)**



Cell phone usage in this class will not be tolerated, UNLESS it is directly related to the current photo assignment AND you have teacher permission.

There will be ONE verbal warning given prior to disciplinary action.

Review the student handbook for more details on cell phone and electronic device policies.

All cell phones should be OFF and in your backpack BEHIND Mrs. Green's desk starting at the very beginning of class.

*I understand that if I use my Cell Phone in class for something other than my photo assignment and/or without getting permission first, Mrs. Green will take it away from me.*

## EXPECTATIONS

A positive learning environment depends on thoughtful questions, active participation, mutual respect and a consistent best effort from all students and the teacher. Students are expected to work cooperatively, which includes meaningful interactions with peers and the teacher.

A POSITIVE ATTITUDE WITH A DESIRE TO STAY FOCUSED ON THE TASK AT HAND IS GOING TO BE CRUCIAL IN THE CREATION OF ALL PHOTO ENDEAVORS.

For all individual assignments, students are expected to responsibly accomplish and finish their work.



SEATS and PRODUCTION TEAMS ARE ASSIGNED BY THE TEACHER. IT IS YOUR (the student's) RESPONSIBILITY TO REMAIN IN THEM AT ALL TIMES.

**Students: Be accountable for your learning the first time around!**

## EXTRA CREDIT

Extra Credit: There is no extra credit to raise your grade. All students are to go back and redo the project/assignment until they have met the high standard of excellence.

## CONSEQUENCES



- Warning
- Stay After Class & Talk to ..
- Lunch Detention/Call Home
- Dean of Students/Referral

I believe in myself and in my ability to succeed.

It's not what we say out loud that really determines our lives. It's what we whisper to ourselves that has the most power.

## NOTICE



**NO FOOD  
 NO GUM  
 NO CANDY  
 ONLY WATER  
 IN CLOSED CONTAINER**

# "PHOTO SHOOT" DAYS

## ANNOUNCEMENTS, ATTENDANCE, & ASSIGNED SEATS

Come into class QUIETLY, put all of your bags or anything thing you have with you behind Mrs. Green's desk, take your pencil with you and sit in your assigned seat, listen for any class Announcements, wait for Attendance to be taken

## SET YOUR GOAL FOR THE DAY (CLASS) & PLAN

Students: Set a photo goal for the class and plan out how you will achieve your goal and what you plan to accomplish for the project during that class period. Fill out your "Workflow Checklist and Goal Setting " sheet.

## ON LOCATION

Up to 3 locations for Photo Shoot days will be agreed upon as a class.

The ENTIRE CLASS will move from one location to the next to photography.

All students are to stay within the teacher's sight, although you may spread out in the location area.

All students are to stay with the class, you must have permission if you need to go elsewhere for any reason.

## PRODUCTION TEAMS

All students are REQUIRED to stay with and work with their assigned Production Teams.

Even on individual projects - students are to work with their PT Members.

Production Teams are there to provide a support system for ideas and/or photo critiques.

Return to the classroom with the rest of the class.

## COMPUTERS

Each student will be assigned a specific computer number. You are responsible for getting your computer, filling out the form if anything is wrong with the computer and turning it in to Mrs. Green, and making sure your computer is put back in the correct slot and plugged in to be charging. (This is will especially important while we are working in Photoshop!)

## CLEANUP

Put batteries back on the chargers - Put memory cards in the class' bin - Put cameras back in their carrying cases

Place all camera bags in the far corner behind Mrs. Green's Desk.

If you used a computer - put it back AND make sure it is plugged in to be charged.

All garbage is picked up from tables and floors and put in the trash cans.

## BACKPACKS & TICKET-OUT-THE-DOOR

Students: finish/continue filling out your "Workflow Checklist & Goal Setting" sheet(s). After all supplies are put away, you may then get your things from behind Mrs. Green's desk. The teacher dismisses the class, students push in your chairs.

## CLASS CODE

\*\*Use of any electronic device (with permission) is the soul responsibility of the student. The teacher and/or school is not responsible for loss, damage, or theft of any electronic device that a student chooses to bring to campus.

\*\*Cameras, camera phones, or other recording devices may not be used in any area where personal privacy is a reasonable expectation.

\*\*Stay on the main campus, don't enter any buildings/classrooms, stay with your PT, and stay with the class & within sight of the teacher.

\*\*All photos must be original and created at the time each project is assigned in order to meet the criteria and standards for that project.

\*\*Follow the dress code.

\*\*Only WATER in a closed container is allowed in class.

\*\*Return to the classroom with the rest of the class.

\*\*ALL assignments are turned in through GOOGLE CLASSROOM!



## OF CONDUCT

\*\*Stay with your Assigned Production Team during the entire duration of class.

\*\*You must get permission from the teacher in order to leave the class at anytime.

\*\*Be IN CLASS!!! Use your time wisely - your assignments are due on the due date, missing class time doesn't mean the due dates don't apply to you.

\*\*Always ask permission to take a non-PT member's picture.

\*\*NOTHING can be posted of any individual on ANY social media site without their approval (with witnesses to verify).

\*\*Inappropriate behavior, language, photos, and/or disrespectful attitudes will NOT be tolerated; This also includes any showing of bullying behavior, rude, and/or ignorant actions/comments towards anyone, especially about someone's looks and/or ability. All "photo taking" privileges will be suspended - as well as discipline consequences.

I understand that it is my responsibility to follow ALL of the parts of the Class Code of Conduct. I also understand the overall consequences if I do not follow all of the policies and expectations for this class.

Print Name

Sign Name

Class & Date

# WHAT DOES "THE ASU PREP WAY" LOOK LIKE ?

## BE KIND

Definition of *kind*:

**1a:** of a sympathetic or helpful nature

**b:** of a forbearing nature : GENTLE

**c:** arising from or characterized by sympathy or forbearance

**2:** *chiefly dialectal* : AFFECTIONATE, LOVING

Being "KIND" means you take care of yourself, your belongs, your surroundings, your friends/family/peers/all adults with the utmost care. You talk with kind words to yourself and those around you. You act in kind ways - caring ways. You are gentle with your actions and words.

Being kind to yourself also means, you don't let others be mean to you, it is ok to call them out on their actions and let them know that THEY are not being kind to you or themselves. Being kind to yourself means you are gentle with your heart and do not let someone hurt it. Don't be reckless with other people's hearts; don't put up with people who are reckless with yours. You let go of people and things that are NOT in your best interest.

## BE SMART

Definition of *smart*:

**1:** BRISK, SPIRITED

**2a:** mentally alert : BRIGHT

**b:** KNOWLEDGEABLE

**3:** WITTY, CLEVER

**4a:** NEAT, TRIM

**b:** stylish or elegant in dress or appearance

**c:** appealing to sophisticated tastes

Being Smart is directly linked to being kind. You have to know what is best for you, your life, and your future. Being smart is taking good, kind, care of yourself. Knowing who the friends are that lift you up and letting go of the "friends" that drag you down. You can let go of unhealthy friendship or a behavior with kindness, but it is important to let both go when it comes to being kind and smart for yourself.

Academically, being smart is the ability to learn, understand, to deal with new or trying situations, and to not give up just because you haven't mastered it "YET"! Being SMART means you know that you will get there, you will learn it and understand it if you don't give up on yourself. Being SMART is knowing that new things and situations can seem very hard, uncomfortable, and unsettling, but that doesn't mean you can't achieve it if you continue to work at it. Being SMART is recognizing your feelings, especially the uncomfortable ones, allowing yourself to feel them, but not stopping yourself from being successful and achieving everything you can because of them.

As far as "stylish or elegant in dress or appearance": think dress code! Just follow it so that something minor, like wearing something you know you shouldn't, doesn't get in the way of you being successful. You do not have to like the dress code, you do not have to agree with the dress code, but to be a student at this school, you must follow the dress code. That is your job. Being SMART is showing that you can put those feelings aside and do what you need to do. Being SMART is not letting your choice hurt your success.

## WORK HARD

Definition of *working hard*:

**Working hard means** exceeding expectations. **Working hard means** persisting when others would've given up.

Oxford defines hard work as, "a great deal of effort or endurance."

Merriam-Webster defines hardworking as, "industrious, diligent."

Working Hard is both what we physically and mentally exert, a state of mind. Think about it — unless you're under duress or strict direction, why would you work hard? *Well*, think about it, you naturally work hard for something you believe in. You naturally work hard for something you've thought and planned for and looking forward to. You already do work hard for the "things" you want... Wouldn't YOUR future, your life, your happiness fall into that - which means, at this moment, YOUR SCHOOLING!!!

Working Hard will lead you to happiness, success, and an overall well-being.

You will and can achieve anything you put your effort into, you work at... isn't your entire future - starting now - worth that persistence?

**WHICH ASU PREP WAY ARE YOU MOST SUCCESSFUL WITH?**

**WHICH ASU PREP WAY TO YOU NEED TO WORK ON?**